



PANDIT DEENDAYAL UPADHYAYA SHEKHAWATI UNIVERSITY, SIKAR  
(Sikar-Jhunjhunu State Highway, Katrathal, Sikar – 332024 Rajasthan)  
Website: www.shekhauni.ac.in E-mail: reg.shekhauni@rajasthan.gov.in

S. No. 15525

Date 10/02/2020

### Advertisement for the post of the Vice-Chancellor

Applications are invited for the post of Vice-Chancellor, Pandit Deendayal Upadhyaya Shekhawati University, Sikar (Rajasthan). Applicants are advised to send their Bio-data/C.V. by post/E-mail in prescribed format so as to reach the Registrar, Pandit Deendayal Upadhyaya Shekhawati University, Sikar (Rajasthan) on or before 28 February 2020 upto 05:00 P.M. The appointment of the Vice-Chancellor shall be for a period of three years or till attaining the age of 70 years, whichever is earlier. The Vice-Chancellor being the Academic as well as Administrative Head, is expected to be a visionary with proven Leadership Qualities; Administrative Capability as well as Teaching and Research Credentials. The candidate may visit the University website [www.shekhauni.ac.in](http://www.shekhauni.ac.in) for format of C.V. and guide-lines. "Application for the post of Vice-Chancellor, Pandit Deendayal Upadhyaya Shekhawati University, Sikar (Rajasthan)" should be super-scribed on the envelope.

**Note :- Those applicants who have already applied earlier shall have to resubmit C.V. in the revised format available on the university website**

  
REGISTRAR

## **GUIDELINES**

### **Procedure to be followed by Selection Committees for the post of Vice-Chancellors of State Universities**

1. The Selection Committee may invite applications and nominations for the post of Vice-Chancellor through an open advertisement published in at least two national dailies and on the website of the Chancellor's Secretariat and of the respective University. The applications shall be invited in the name of Chairperson of the Selection Committee in soft and hard copies as per the prescribed format. (Annexure — 1)
2. "Application for the post of Vice Chancellor, (name of the University)" should be super-scribed on the envelope.
3. The applicants may be asked to submit CV/ Bio-data which must contain > general information (name, present position/ post last held, date of birth, address for correspondence, e-mail id and contact number), educational qualifications, area of specialisation, service details (including date of appointment on various posts and duration), administrative posts held, publications, number of persons a guided for PhD and M Phil degrees etc.
4. All applications of eligible individuals received shall be considered by the Selection Committee. However, the Committee may also *suo-moto* contact eligible and suitable individuals for considering their names. The Committee should make extra efforts to ensure that attention of qualified women candidates is drawn to the advertisement and that women candidates are given fair consideration.
5. The Selection Committee may establish its own procedures for screening and assessment of the candidates. The Committee may hold interactions with candidates for better assessment. The process of preparing a panel shall be completed within the time limit fixed by the Chancellor.
6. The Selection Committee, after presentation and interaction, shall prepare a panel of 3 to 5 names arranged in alphabetical order without any preference and submit the same in sealed cover to the Chancellor. The recommendation of each name shall be accompanied by a detailed write-up on the suitability of the person for inclusion in the panel for the post of Vice-Chancellor.
7. The CVs and the summary of relevant details of the candidates who are included in the panel for the post of Vice-Chancellor (in format at Annexure-II) shall be submitted in a separate sealed cover to the Chancellor.
8. The recommendation shall be signed by all the members of the Selection Committee. .



12. (a) Academic Qualifications (beginning from the first degree received):-

S. No	Degree/Course	Year	Name of University	Remarks if any

12. (b) Post Doctoral/Training Experience including academic visits abroad :-

S. No	Duration	Institution	Designation	Nature of Work	Remarks if any

13. (a) Teaching experience(from date of first appointment):-

S.No.	Position.	Duration		Total Duration in years	Remarks if any
		From	To		
1.	Assistant Professor				
2.	Associate Professor				
3.	Professor				
4.	Other — (Vice Chancellor/Emeritus Professor/Director etc				

13. (b) Participation and contribution in relevant areas in higher education

	Organisation	Area of specialisation
Visiting Professor		
Resource Person		
Others (Specify)		

13. (c) Involvement with formulation of academic programmes:

S.No	Nomenclature of Innovative Academic Programmes formulated	Date of approval by Academic Council	Year of Introduction

13. (d) Important MoUs formulated for academic collaborations:

S.No	MoUs formulated	Name of Agencies/Departments involved	Year of MoU

13. (e) Position of Chairs:

S.No	Name of Chair	Name of Agencies/ Departments involved	Period of holding the Chair

14. (a) Experience of Academic Administration (viz. Dean/Director/HoD/Proctor/Warden/ Superintendent/Registrar/IQAC etc) :-

S. No	Name of Institution	Position Held	Task/ responsibilities assigned	Duration		Duration in year	Remarks if any
				From	To		

14. (b) Contribution in Corporate Life of University, Community engagement, Experience of Pedagogy, Curriculum framing and Conduct of Examination (University/State/National Level), Served in Statutory bodies, University Recruitment Process etc :-

S. No	Name of Institution	Position Held	Task/ responsibilities assigned	Duration		Duration in year	Remarks if any
				From	To		

15. (a) Research Experience:-

S. No	Name of Institution	Position Held	Research details	Duration		Duration in year	Remarks if any
				From	To		

15.(b)Sponsored Research Projects :-

S. No.	Title of Project	Funding Agency and support received.	Duration		Remarks if any
			From	To	

16. Special achievement:-

S. No.	Name of Institution	Position Held	Period	Details of special achievement

17. Publications output:-

- i. No. of research paper published in international journals:-.....
- ii. No. of research paper published in national journals:-.....
- iii. Books authored : .....
- iv. Books edited/chapter : .....
- v. Popular articles : .....
- vi. Monograph : .....
- vii. Training modules : .....
- viii. Paper presented in international conference/seminar/workshops :.....
- ix. Paper presented in national conference/seminar/workshops :.....
- x. Patents, if any : .....
- xi. Any other publications : .....

**Note:-** List of publications as above should invariably enclosed with C.V.

18. (a)Awards/Honors/Merit Certificates/Applications/Fellows of Academy /Professional Societies etc:

S. No	Name of Award	Year	Details of awards/	Contribution for which award/ given

18. (b)Fellows of Academy /Professional Societies etc:

S. No	

19. Association with International institutions / agencies

S. No	Name of Institution	Nature of association	Period with details		Contribution done
			From	To	

20. Association with National level institutions / agencies.

S. No.	Name of Institution	Nature of association.	Period with details.		Contributions
			From	To	

21. Consulting experience (*List key consulting assignments undertaken*):

S. No	Client/Organisation's name	Nature of assignment	Duration of assignment

22. Supervisor/Guide assignments.

S.No	Level	No. of students guided
1.	P.G.	
2.	M. Phil	
3.	Ph.D	
4.	Post Doctorate	

23. Your vision for the University (up to 500 words) :

24. Details of References, if any

S.No.	Name of the Referee	Post Held by Referee	Email	Phone No.	Mobile

25. Are there any criminal or civil cases pending against you in any court of law in India or abroad or have you ever been convicted by any Civil/Criminal court in India or abroad?

YES/NO

[In case of yes, copies of relevant documents may be attached (in favour of /disfavour).]

reference

26. Is/are there any Departmental enquiry(ies) and/or preliminary enquiry(ies) pending against you and/or you have been penalized resultant to any Departmental enquiry(ies).

YES/NO

[In case of yes, copies of relevant documents may be attached (in favour of /disfavour).]

reference

27. **CHECK LIST:** Please furnish the list of enclosures in support of all the claims made therein.

**DECLARATION BY THE CANDIDATE**

I solemnly declare / affirm that:

1. The particulars furnished by me in the said application form are true, complete and correct to the best of my knowledge and belief and I have not concealed or misrepresented any facts in it.
2. I am a person of good conduct and uphold principles of academic integrity.
3. I also declare and fully understand that in the event of any information furnished being found false or incorrect at any stage, my application/candidature is liable to be summarily rejected at any stage and if, I am already appointed, my services are liable to be terminated without any notice from the post of Vice Chancellor as per Act/Statutes and other applicable rules.

Date:

Place:

Signature of Applicant