

**Governor's Secretariat
Raj Bhawan, Jaipur**

No: F.34(3)RB/2020/ 575

Date: 26 .08. 2020

Minute of Meeting

A meeting was convened under the Chairmanship of Secretary to Governor with regard to finalization of Technical specifications of RFID/ Face Recognition based Attendance Monitoring System/ Thermal Scanner etc. for Rajbhawan Jaipur on Wednesday 19th August 2020 at 11:30 AM in the Chamber of Secretary to Governor, Rajbhawan Jaipur.

The Meeting was attended by ADC(M) to Hon'ble Governor and Technical Team headed by Prof. R. K. Bayal, Head Department of Electronics, Rajasthan Technical University, Kota.

Following decisions were taken during the Meeting-


1. RTU Kota will install five equipments, necessary hardware(pc server etc.) and software for attendance of Secretarial Staff and Security Personals at Rajbhawan Jaipur. The attendance equipments shall have options for reading though swiping card/ RFID, Biometric Thumb impression and face recognition. The machine shall be capable of capturing and recognizing face from a distance of not less than 1.00 meters.
2. Following locations were identified for installation of these 5 attendance stations:

Sr. No.	Location	Quantity
1	Gate No. 3	1 No
2	Main House	1 No
3	Governor's Secretariat	2 No
5	Gate No. 4	1 No

3. At Gate No. 3, Thermal Scanner suitable for scanning people one by one for body temperature shall be installed. The system shall raise an audible alarm if the temperature is above the threshold.
4. A tripod mounted portable body temperature measurement system with audible alarm (In case of high temperature) shall also be provided.

5. Installation of the systems at Sr. No. 1, 2, 3 & 4 may be taken up in Phase I but shall be completed on or before 30th Nov 2020.
6. At gate no. 4, a Sophisticated Thermal Scanner with wide angle camera Capable of measuring temperature of persons in crowd with monitor and alarm system shall also be installed.
7. DoIT&C will undertake extending network up to Gate No. 4. Proposal for this will be moved by OSD-III and concerned IA. DoIT&C will also be ensuring integration of the devices (Attendance Monitoring and thermal scanners) with the network and server.
8. The installation of attendance machine at Gate No. 4 will be taken up by the University in Phase-II after completion of networking, required construction and provisions made for air-conditioning and light for installation of equipment. Attendance machine at Gate No. 4 will be integrated in the Phase-III.

Meeting ended with thanks to Chair person.


(Dr. Anuj Saxena)
OSD-I, Higher Education

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Copy forwarded to the following for information and necessary action.:

1. Principal OSD to Hon'ble Governor.
2. ADC(M) to Hon'ble Governor.
3. Registrar, Rajasthan Technical University, Kota.
4. Prof. R. K. Bayal, Head Department of Electronics RTU, Kota.
5. OSD-III/ IA, Rajbhawan Jaipur.
6. PS to Secretary to Governor.
7. Guard file.


OSD-I, Higher Education

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